

## Arizona State Procurement Office FY25 SPO Academy Training



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Month	Date	Course	Location
July 2024	7/17	Procurement 101	Virtual
August 2024	8/14	Exceptions - CI, Sole Source, Emergency Contracts	Virtual
September 2024	9/19 9/25	Request for Quotation Contract Administration	Virtual Virtual
October 2024	10/9 10/16 10/22 10/23	10K Delegation Training Lunch & Learn: Off-Contract Authorization Request 100K Delegation Training Procurement Ethics	Virtual Virtual Virtual Virtual
November 2024	11/14 11/19-21	Basic Risk Training Request for Proposal Series	Virtual Virtual
December 2024	12/4 12/12	Grube's Laws of Commercial Combat Purchasing 101	Virtual Virtual
January 2025	TBD TBD TBD	Procurement 101 Lunch & Learn: TBD Protest: Law and Best Practices	Virtual Virtual Virtual
February 2025	TBD TBD TBD TBD TBD	10K Delegation 100K Delegation Contract Administration Negotiations Planning	Virtual Virtual Virtual In-Person
March 2025	TBD TBD TBD	Legal Aspects of Contracting Exceptions - CI, Sole Source, Emergency Contracts Lunch & Learn: TBD	Virtual Virtual Virtual
April 2025	TBD TBD	Basics of IT Procurement Lunch & Learn: TBD	Virtual Virtual

Month	Date	Course	Location
May	TBD	Lunch & Learn: TBD	Virtual
2025	TBD	Procurement Ethics	Virtual
	TBD	Basic Risk Training	Virtual
	TBD	Request for Proposal	In-Person
June	TBD	Protest: Law and Best Practice	Virtual
2025	TBD	10K Delegation	Virtual

100K Delegation

Virtual

TBD