

Arizona State Procurement Office FY25 SPO Academy Training



Month	Date	Course	Location
July 2024	7/17	Procurement 101	Virtual
August 2024	TBD 8/14	Lunch & Learn: TBD Exceptions - CI, Sole Source, Emergency Contracts	Virtual Virtual
September 2024	9/19 TBD	Request for Quotation Contract Administration	Virtual Virtual
October 2024	TBD 10/9 10/22	Lunch & Learn: TBD 10K Delegation Training 100K Delegation Training	Virtual Virtual Virtual
November 2024	TBD TBD	Basic Risk Training Request for Proposal Series	Virtual Virtual
December 2024	TBD TBD TBD	Lunch & Learn: TBD Procurement Ethics Purchasing 101	Virtual Virtual Virtual
January 2025	TBD TBD TBD	Procurement 101 Lunch & Learn: TBD Protest: Law and Best Practices	Virtual Virtual Virtual
February 2025	TBD TBD TBD TBD	10K Delegation 100K Delegation Contract Administration Negotiations Planning	Virtual Virtual Virtual In-Person
March 2025	TBD TBD TBD	Legal Aspects of Contracting Exceptions - CI, Sole Source, Emergency Contracts Lunch & Learn: TBD	Virtual Virtual Virtual
April 2025	TBD TBD	Basics of IT Procurement Lunch & Learn: TBD	Virtual Virtual

Month	Date	Course	Location
May	TBD	Lunch & Learn: TBD	Virtual
2025	TBD	Procurement Ethics	Virtual
	TBD	Basic Risk Training	Virtual
	TBD	Request for Proposal	In-Person
June	TBD	Protest: Law and Best Practice	Virtual
2025	TBD	10K Delegation	Virtual

100K Delegation

Virtual

TBD