

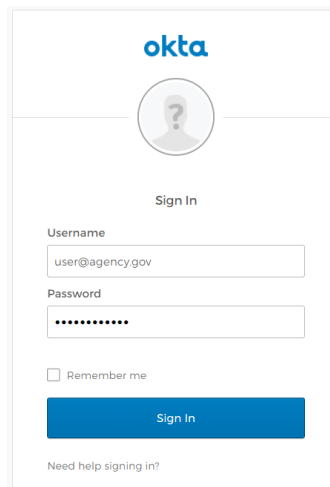
## Logging in to APP Using Okta

This document is a quick reference guide for users who use Okta to log in to the Arizona Procurement Portal (APP). If you have any questions, please contact the APP Help Desk at [app@azdoa.gov](mailto:app@azdoa.gov). Additional resources are also available on the SPO website: <https://spo.az.gov/>.

Many state agencies in Arizona use Okta for managing users and user access to email and other applications. APP has the ability to use Okta to manage user login IDs and passwords as well. Users in agencies that use Okta must access APP using the Okta login process.

### Logging in to APP Using Okta

1. State agency Okta users go to <https://appstate.az.gov> to log in to APP.
2. Enter the appropriate Okta login information:

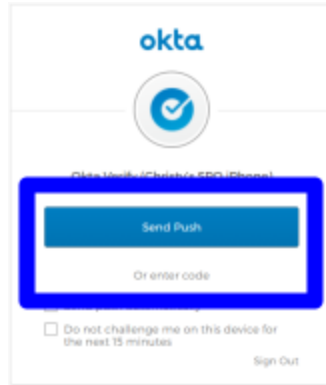


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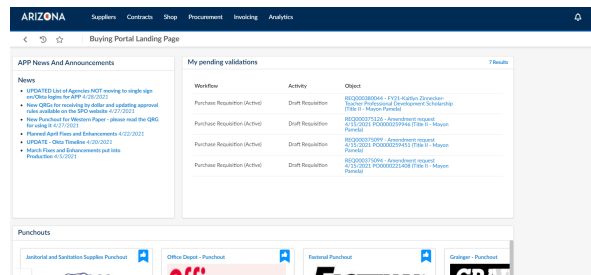
# ARIZONA

PROCUREMENT PORTAL

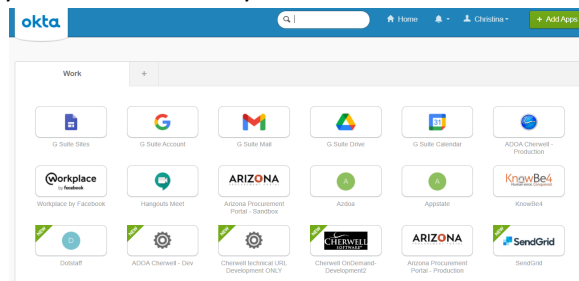
3. Depending on your network connection Okta may ask you to enter a code to make sure it's really you. Select either **Send Push** or **Or enter code** to complete the login process.



4. You will likely see a screen with a swooshing O while Okta is completing the process. The next screen will be your APP Homepage.



5. When you logout of APP you will be taken to your Okta dashboard:



6. There is a button for APP on the dashboard that you can use to go to APP at any time.

