
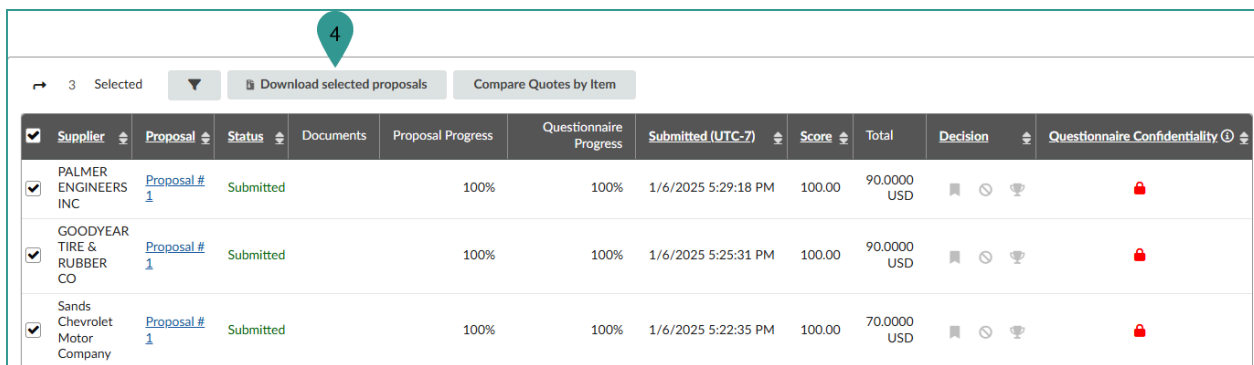


Downloading All Proposal Documents

This document is a quick reference guide for users downloading all proposal documents in the Arizona Procurement Portal (APP). If you have any questions, please contact the APP Help Desk at app@azdoa.gov. Additional resources are also available on the SPO website: <https://spo.az.gov/>.

Download All Proposal Documents

1. Select **Sourcing Projects** from the Sourcing drop-down menu.
2. Search for the solicitation you wish to edit, then click the **Pencil**  icon to open it.
3. Navigate to the **Analyze & Award** left margin tab.
4. Download all documents by selecting the offers, and clicking the **Download selected proposals** button.



<input checked="" type="checkbox"/>	Supplier	Proposal #	Status	Documents	Proposal Progress	Questionnaire Progress	Submitted (UTC-7)	Score	Total	Decision	Questionnaire Confidentiality
<input checked="" type="checkbox"/>	PALMER ENGINEERS INC	Proposal # 1	Submitted		100%	100%	1/6/2025 5:29:18 PM	100.00	90.0000 USD		
<input checked="" type="checkbox"/>	GOODYEAR TIRE & RUBBER CO	Proposal # 1	Submitted		100%	100%	1/6/2025 5:25:31 PM	100.00	90.0000 USD		
<input checked="" type="checkbox"/>	Sands Chevrolet Motor Company	Proposal # 1	Submitted		100%	100%	1/6/2025 5:22:35 PM	100.00	70.0000 USD		



In order to download all documents, including confidential documents you must use these steps.

Resources

Click the link below for more information on the Sourcing Project creation processes in APP:
<https://spointra.az.gov/arizona-procurement-portal/app-support/quick-reference-guides-176-upgrade/source-contract-qrgs-176>